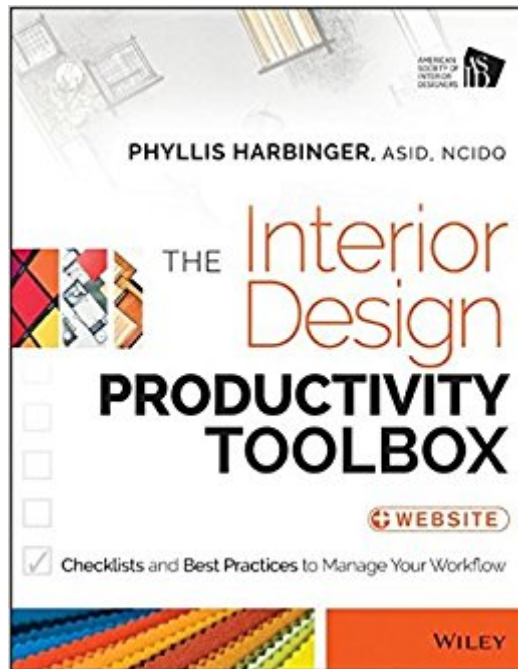


The book was found

The Interior Design Productivity Toolbox: Checklists And Best Practices To Manage Your Workflow



Synopsis

Get organized and streamline your workflow with this A-Z accountability system. Design is only part of an interior designer's job - you're also responsible for scheduling client meetings, conducting design surveys, creating drawings and specs, and overseeing installation. Multiply by the number of projects on your plate, and you have a recipe for overwhelming disorganization. The Interior Design Productivity Toolbox helps you juggle multiple projects with ease, with a comprehensive self-management system tailored to the needs of interior designers and decorators. Features include: Detailed checklists that highlight weak spots and warn against common pitfalls Covers residential design, contract design, specifications, and renovations Best practices for meetings, design surveys, drawings, specifications, and renovations Customizable online checklists for tracking every phase of your project Exclusive online budgeting tool for tracking product costs and associated expenses to share with your team and your clients If you need to get organized and get back to work, you need The Interior Design Productivity Toolbox.

Book Information

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Customer Reviews

This book is great and I have used it regularly since I got it. It is chock full of lists detailing all the items you need for a project. The author has been very thorough in laying out information. For example, I have been using the bathroom specification checklist for a bathroom remodel I am designing. It runs through every piece you need from floor tile to toilets to a toilet paper holder, including follow-up questions such as "what finish", "specify drain location left or right" - very

granular detail that covers everything. Working this way (creating a complete design all at once) is so much more relaxing than going about it the random way, i.e. pick out tile this day then plumbing next month and then drawer pulls at the last minute the week before the job gets installed. Creative types tend to hold the big picture in their mind's eye..... having these lists in front of you imposes a structure that is very freeing and efficient. It also makes you appear more professional in front of your clients to get everything handled in fewer meetings. I would say this book has paid for itself just in this one project which has been very smooth and has not involved sending random emails to my client asking them questions I forgot to raise during the meeting. The book also includes many many more useful references including a letter of agreement, lists for what to bring with you to client meetings, many examples of drawings and the various types of call outs they require, checklists for commercial projects, there is even a checklist for how to go about renovating a man cave!! Basically if you are following these lists it is very unlikely that anything is going to slip through the cracks on your project.

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